



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

March 14, 2022 at 5:30PM.
Jersey Meadow Golf Club
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

1. **Call to order**
2. **Approve Minutes from 1-10-2022**
3. **Citizen comments**

Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

4. **Items for individual consideration**
 - a. Old Business
 - b. Clubhouse Update – Robert Basford
 - c. Berm Update – *Matt Jones*
5. **Staff briefings**
 - a. Golf Course Operations Report *Matt Jones*
 - b. Golf Course Maintenance Report *Richard Flores*
6. **Future agenda item request**
7. **Next meeting date: May 9, 2022**
8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 9th day of March, 2022 at 4:00pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
January 10, 2022**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair

Eddie Martinez	<i>present</i>	Kevin Ross	
Greg Fair	<i>present</i>	Gary Wubbenhorst	<i>present</i>
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Richard Flores	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	<i>present</i>
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

2. Approval of the 11-08-2021 meeting minutes

Motion was made to approve minutes by Ron and was seconded by Jane

3. Citizen Comments

None

4. Items for individual consideration

a. Old business
None.

b. Berm Update – Matt Jones

The golf course berm project is complete. Fencing is going up to enclose the pump stations. Pump will be installed in February. There are new tee signs, 4 new water stations and 4 new ball washers. Planning to finish landscaping in January and February. Hoping to finish Matt's creek in January, need to put in rock. The GPS maps will be updated in February or March. The restroom is finished and they will install hinges to auto-close doors and some automatic towel dispensers.

Will do a pilot program for the beverage cart with a sign. Instead of driving around, it will be parked. The roundabout is being worked on. There will be large directional signs, still deciding what to plant in middle, can get water to it. Thinking about a fountain, vegetation, could be a focal point.

Getting final bids on netting for driving range for safety. Looking into landscaping around signs and the clock on the putting green.

c. Clubhouse Update – Robert Basford

City Council realizes that the community wants the golf course and that the clubhouse is in need of immediate repairs. There were talks about constructing a new clubhouse but also gutting and repurposing the existing structure into an event center so that the money spent on repairs is not wasted. Council will publish bids this week. Greg asked if money was already allocated and Robert stated that there was 7.5 million available. The thought is for more residents, and not just golfers, to be able to use the facilities. There was talk about having a good sized restaurant to serve the needs of the clubhouse and the venue. The existing clubhouse will be redesigned into a venue – large open space. RFQ on the 12th. Immediate repairs are approved to go ahead.

5. Staff briefings

- a. Golf Course Maintenance Report – Richard Flores
Doing maintenance, Poacure – is being applied. 4th application last week. Seeing very good results. Product is a root inhibitor. May be affecting the Bermuda grass. Started topdressing. Last treatment will be on Feb 22
Poana that is growing shows signs of defects due to Poacure. The course is about 95 % clear.

Will apply pigments as needed. The tee boxes were over-seeded and they look good but some are worn out. May have to over-seed tees in the future if there will be that much play.

Received some complaints that the tees were hard. To remedy that the crew went out with root enhancer and deep penetrant, root fertilizer, soil enhancer, and phosphorus. Have a lot going on, will run water for Matt's creek and will call electrician to get installed. Will need concrete where the signs will go. Will need to remove some trees for safety reasons and will plant more pampas grass.

Concerned about overplaying the golf course. May have to go back to having a maintenance day. Sod was discussed in detail including height of cut, irrigation and fertilization regiments. Richard stated that water holding in some areas could cause brown grass. Planning to apply Colonial ryegrass that greens up in the winter but disappears when temps reach 85 degrees.

With the recent rain that we had there was no ponding on #5, and no water collecting. The course is draining better. Still need to put a French drain on the right side of 14.

- b. Golf Course Operations Report – Matt Jones
Financials and rates were discussed. We were still doing discounts in November, but still had the second best Nov on record and also had the best December on record. Considering green fee increases. Looking at a \$2.50 to \$3.00 increase. As the course gets better, will increase the price. Want to achieve the sweet spot of 45K - not too many rounds. On track for 50k rounds. Price increase may help to curb the number of rounds. Added a new rate: Fridays went up \$3

6. Future agenda items request

- a. Old business
b. Berm Update – Matt Jones
c. Clubhouse Update – Robert Basford

7. Next Meeting Date:

3-14-2021 at 5:30 pm

8. Adjournment

Motion made to adjourn meeting was made by Ron and the motion was seconded by Jane



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2021-2022 Period Ending: 02/28/2022

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	2,110,800.00	2,110,800.00	129,751.71	720,264.67	-1,390,535.33	34.12 %
96 - INTEREST EARNED	150.00	150.00	2.71	11.40	-138.60	7.60 %
97 - INTERFUND ACTIVITY	237,098.86	237,098.86	0.00	0.00	-237,098.86	0.00 %
Department: 80 - 80 Total:	2,348,048.86	2,348,048.86	129,754.42	720,276.07	-1,627,772.79	30.68 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	532,755.26	532,755.26	47,084.37	209,357.92	323,397.34	39.30 %
34 - COST OF SALES	159,500.00	159,500.00	29,587.34	59,286.38	100,213.62	37.17 %
35 - SUPPLIES	17,350.00	17,350.00	437.29	5,466.27	11,883.73	31.51 %
45 - MAINTENANCE	5,950.00	5,950.00	1,772.40	3,913.36	2,036.64	65.77 %
50 - SERVICES	39,000.00	39,000.00	2,379.26	10,931.65	28,068.35	28.03 %
54 - SUNDRY	79,900.00	79,900.00	6,554.21	29,986.88	49,913.12	37.53 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	21,000.52	-1,000.52	105.00 %
97 - INTERFUND ACTIVITY	148,950.00	148,950.00	0.00	0.00	148,950.00	0.00 %
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	87,814.87	339,942.98	666,962.28	33.76 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	640,887.88	640,887.88	53,808.89	213,668.64	427,219.24	33.34 %
35 - SUPPLIES	141,200.00	141,200.00	7,236.85	44,510.98	96,689.02	31.52 %
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	932.00	3,068.00	23.30 %
45 - MAINTENANCE	10,000.00	10,000.00	0.00	2,661.80	7,338.20	26.62 %
50 - SERVICES	8,000.00	8,000.00	258.00	2,727.91	5,272.09	34.10 %
54 - SUNDRY	90,500.00	90,500.00	0.00	0.00	90,500.00	0.00 %
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	662.76	2,337.24	22.09 %
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00	0.00 %
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	61,303.74	265,164.09	632,798.79	29.53 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,600.00	5,600.00	58.44	1,697.44	3,902.56	30.31 %
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	165.10	7,075.40	8,924.60	44.22 %
45 - MAINTENANCE	2,000.00	2,000.00	0.00	234.00	1,766.00	11.70 %
50 - SERVICES	25,000.00	25,000.00	0.00	6,586.78	18,413.22	26.35 %
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	255.00	545.00	31.88 %
Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	223.54	15,848.62	33,551.38	32.08 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	63,125.00	63,125.00	2,132.99	34,607.03	28,517.97	54.82 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	2,132.99	34,607.03	28,517.97	54.82 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	68,555.72	68,555.72	6,560.77	28,499.56	40,056.16	41.57 %
35 - SUPPLIES	29,150.00	29,150.00	2,321.37	9,839.94	19,310.06	33.76 %
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	226,450.00	226,450.00	0.00	0.00	226,450.00	0.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	330,655.72	330,655.72	8,882.14	38,339.50	292,316.22	11.59 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	-30,602.86	26,373.85	26,373.85	0.00 %
Report Surplus (Deficit):	0.00	0.00	-30,602.86	26,373.85	26,373.85	0.00 %

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	2533	37969	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	190	3158	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	1258	18057	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-27.46	-5346.95	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	6,454.90	55,261.86	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	71,499.41	1,167,321.86	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	4,834.56	89,634.25	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	12,542.44	133,336.04	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	450.00	4,250.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	14,113.44	188,083.87	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	3,334.53	44,564.93	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	515.00	20,266.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	113,716.82	1,697,372.36	
Weather Totals	4W/2RO/ 1CM	1W/5RO/ 1CM/1H	1W/1RO/1H	13W/5RO/ 0CM	5W/6RO/ 1CM	5W/1CM/7CVD- 19	27 CVD-19	1W/2RO/ 1CM	1W/3RO/ 1M	4W/1RO/ 1M	3W/2RO/ 1M	3RO/7W/		39W/29RO/8CM/ 4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$39.40	\$40.06	

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	4202	37046
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	330	4977
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	2245	16086
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-2251.51	(11,135.92)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	5543.08	44,160.44
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	137051.64	1,010,168.88
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10372.60	144,454.79
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	17622.61	95,524.95
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	400.00	4,649.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	24693.77	202,156.39
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	5803.02	49,120.25
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	2735.00	16,289.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	201,970.21	\$1,555,389.38
Weather Totals	7W / 3RO	11W/4RO/ 1H	11W/2RO/ 1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/ 1CM	6W/2RO	2W/1CM	4W	1W/3RO/1H	89W/21RO/ 3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$43.84	\$36.23